

FACT SHEET FOR NATIONAL CONTACT POINTS (NCP)

LAUNCH OF THE CALL FOR EXPRESSION OF INTEREST FOR EXPERTS FOR HORIZON 2020

Ahead of the start of Horizon 2020, on 22 November last, the European Commission launched a new call for independent experts. Experts are needed to evaluate proposals for EU funding and for other activities such as monitoring, programme evaluation and policy development. Interested candidates are invited to file their application online as soon as possible in preparation for the first project proposal evaluations, which will start in 2014.

This fact sheet is mainly directed towards experts already familiar with the database and who have completed or at least initiated their profile registration. During the months of December and January, all registered experts will be personally contacted by email indicating what they need to do in order to be eligible for selection for Horizon 2020 activities.

Experts with a valid FP7 profile, interested in putting forward their application for Horizon 2020, must tick the Horizon 2020 box in the “programme selection” section and are strongly advised to update their “area of expertise” in order to optimise their chances of being selected for Horizon 2020 assignments.

Experts who initiated the registration process but left their profile incomplete (invalid) must fill in missing data in order to complete and validate their profile, tick the Horizon 2020 box in the “programme selection” section as well as update their “area of expertise” in order to optimise their chances of being selected for Horizon 2020 assignments.

Below you will find a detailed explanation of the actions to be taken.

Expert Area in the Participant Portal

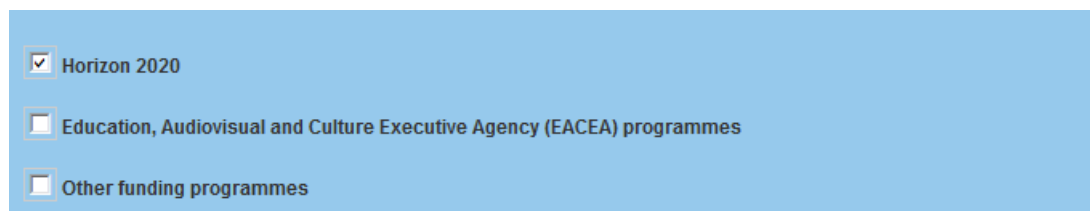
To validate their profile, the expert should complete all sections: Programme Selection, Personal Details, Languages, Education, Area of Expertise and Professional Experience.

A green tick mark indicates that the section is valid. Experts can verify whether their status is valid on the top left of the screen (6/6 Status Valid). Otherwise, the ‘see details’ link outlines the missing information.



Particular importance should be given to the following sections which have changed following the launch of the call for expression of interest: Programme Selection and Area of Expertise.

On the **Programme Selection page**, experts should tick the “Horizon 2020” box.



Horizon 2020

Education, Audiovisual and Culture Executive Agency (EACEA) programmes

Other funding programmes

On the Area of Expertise page, experts should fill in the three sections: Specialist Field(s), Predefined Themes, Open Keywords.



Area of Expertise

Please tell us about your field of expertise using the interactive navigation trees provided and finally in your own words.

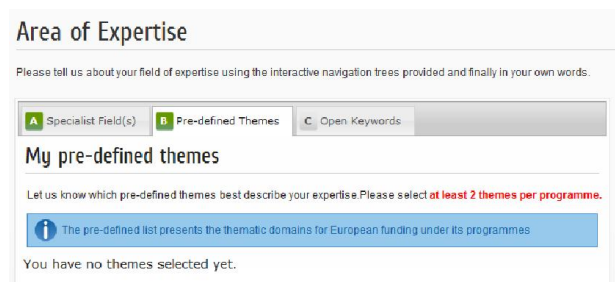
A Specialist Field(s) **B** Pre-defined Themes **C** Open Keywords

My Specialist Field(s)

Please let us know your specialist field(s) using the interactive tree accessible below.
Please select at least one specialist field per programme

i Knowing your field of expertise helps us to match your profile to relevant assignments.

You have no fields selected yet.



Area of Expertise

Please tell us about your field of expertise using the interactive navigation trees provided and finally in your own words.

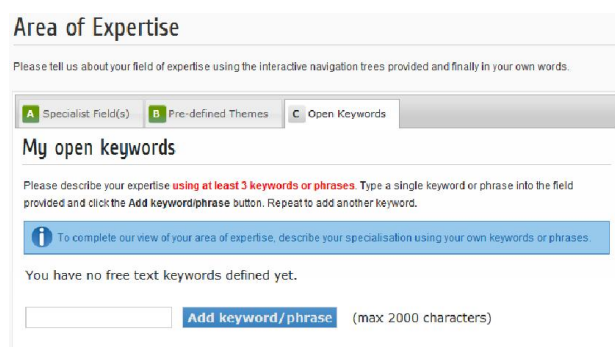
A Specialist Field(s) **B** Pre-defined Themes **C** Open Keywords

My pre-defined themes

Let us know which pre-defined themes best describe your expertise. Please select **at least 2 themes per programme**.

i The pre-defined list presents the thematic domains for European funding under its programmes

You have no themes selected yet.



Area of Expertise

Please tell us about your field of expertise using the interactive navigation trees provided and finally in your own words.

A Specialist Field(s) **B** Pre-defined Themes **C** Open Keywords

My open keywords

Please describe your expertise **using at least 3 keywords or phrases**. Type a single keyword or phrase into the field provided and click the **Add keyword/phrase** button. Repeat to add another keyword.

i To complete our view of your area of expertise, describe your specialisation using your own keywords or phrases.

You have no free text keywords defined yet.

Add keyword/phrase (max 2000 characters)

Important Links

Expert Area in the Participant Portal:

<http://ec.europa.eu/research/participants/portal/desktop/en/experts/index.html>

Participant Portal Frequently Asked Questions:

<http://ec.europa.eu/research/participants/portal/desktop/en/support/faq.html#f12>

Participant Portal IT Helpdesk:

<http://ec.europa.eu/research/participants/api//contact/index.html>